



# Wellington Playcentre Association (Inc) Nomination Form

Nomination for position of: _____ Name: _____
Address: _____
Post Code _____ Phone: _____ Email: _____
Signature of Nominee: _____

**All nominees** are required to:

- ensure that Playcentre Philosophy and policies are upheld
- reflect their commitment to Playcentre by choosing Playcentre as the main Early Childhood Education for their child/ren (Federation Remit, Conference May 1993)
- have completed a Treaty of Waitangi workshop approved by the Association, in support of the Association's commitment to Te Tiriti o Waitangi. (Federation Remit, Conference May 1993)

**All nominees to executive positions (includes team convenors)** are required to:

- be registered as officers of the Wellington Playcentre Association (Inc) under the Charities Act (2005). In order to meet the requirements of the Act, officers must not be: an undischarged bankrupt, younger than 16, convicted of a crime of dishonesty and sentenced within the last 7 years, disqualified from being an officer under the rules of their own organisation, disqualified by the Charities Commission under section 31(4) of the Charities Act or prohibited from being a director or promoter of, or being concerned or taking part in the management of, an incorporated or unincorporated body under the Companies Act 1993, the Securities Act 1978, the Securities Markets Act 1988, or the Takeovers Act 1993. For further information, refer to the Charities Commission website [www.charities.govt.nz](http://www.charities.govt.nz).

I give authority for my address, email address and telephone number to be published in the Wellington Playcentre Association Information Book, for circulation to Association personnel and Centres, for the purposes of communications relating to Playcentre business only (ref Privacy Act 1993).
<b>Signature of Nominee:</b> _____

<b>Nominator (Centre)</b>	
Name of Centre: _____	Date of Centre meeting: _____
Proposed by: Name: _____	Signature _____
Seconded by: Name: _____	Signature _____

**Process for nominating people to Association positions:**

It is the responsibility of the nominating centre to be satisfied that the nominee meets the Qualities, Skills and Knowledge specified in the job description for the position, or that the nominee could be supported to meet those criteria within a reasonable period of taking up the position. Executive job descriptions are available on the Association website, or from the Association office.

People standing for Association positions should be nominated to the position at their centre's AGM or business meeting. The person proposing the nomination completes the 'proposed by' space and the person seconding the nomination completes the 'seconded by' space. This information should match what is recorded in the minutes of that meeting.

**Office Use Only**

Date of Appointment and Meeting \_\_\_\_\_ Letter of appointment sent \_\_\_\_\_  
Start date for honoraria payments \_\_\_\_\_ Completed IR 330 received \_\_\_\_\_ (date)  
Information book updated \_\_\_\_\_ Database updated \_\_\_\_\_



# Wellington Playcentre Association (Inc)

## Personal Information in support of a nomination for an Association Position

My name is \_\_\_\_\_ and I am accepting the  
nomination for the Association position of \_\_\_\_\_

I have been involved with Playcentre for \_\_\_\_\_ years

I attend/ed \_\_\_\_\_ Playcentre

I have held the following positions:

### Centre Positions

### How long

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### Association Positions

### How long

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**Tell us a bit more about yourself. What is it about this role that interests you?  
What do you think you can bring to this role?**

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